

NORTHAMPTONSHIRE COUNTY COUNCIL

NASSINGTON SCHOOL

MINUTES OF THE BOARD OF GOVERNORS MEETING

HELD ON THURSDAY 1ST NOVEMBER 2007

D R A F T

88/07 Present

Sylvia Boulton, Jane Norman, Kate Wyer-Roberts, Ken Bourne, Jacquie Knights, Linda Shelton, Loraine Allen, Paul Archer, Ivan Walker, David Naylor, Jo Armstrong & Sally Gunning.

89/07 Welcome and apologies

There were no apologies.

90/07 Minutes of previous meeting

Accepted as a true record and signed by the chair of governors.

91/07 Matters arising

67/07 Loraine has nearly finished - to be discussed at next meeting.

ACTION LA.

83/07 Ken is now an "interested party" on behalf of the governing body.

Re. £12,000 per home to County, Jane is concerned there may not be any understanding with Stamford Homes as this is not new planning permission, Paul to contact County to get a firm answer / explanation in writing. **ACTION PA.**

Fire safety review - Paul has received, we are allowed 120 people in school hall at any one time.

85/07 Tracking system - to be carried forward to next meeting.

ACTION PA & JN.

86/07 School profile - To be carried forward to next meeting. **ACTION LS.**

87/07 David reminded all governors to give Greg Clinker a short profile of themselves for the school website. **ACTION ALL.**

92/07 Governor vacancies and roles

David explained background to Richard's resignation - David will write him a letter of thanks for his valuable work over the years. **ACTION DN.**

Ivan agreed to be chair of resources committee and also take Richard's place re. Performance Management.

Lorraine is now an associate governor.

David circulated a list of governor responsibilities and asked governors to think about what committees they could join and the subjects they are willing to take on. David to make necessary changes and circulate updated list. **ACTION DN.**

Ivan explained the roll of Link Governor and Ken Bourne agreed to take this on.

David suggested having a mentor for each new governor and asked governors to think about mentoring one of the new governors to be appointed shortly. **ACTION ALL.**

New vice chair to be Linda Shelton, proposed by David Naylor, seconded by Jacqui Knights. **SG to inform County. ACTION SG.**

93/07 Subcommittee terms of reference sign off

New terms of reference have been agreed and circulated by both committees. These were accepted by the full governing body and signed by the chair of governors.

94/07 AGM feedback

All governors felt the AGM went down very well - all feed back from attendees was very positive.

Ideas for future AGM's:-

- Crib sheet
- Small workshops
- Governors explanation

Ken feels governors could explain more about what they do and maybe explain curriculum visits.

95/07 Head teachers report (incl OFSTED)

Circulated to all governors and Paul went through in detail.

Particular points discussed were:-

- Concern re parents taking their children on holiday during term time
- Maths to be further developed in school
- Ken congratulated staff on the long hours they put in prior to Ofsted

- Reception class to be refurbished during half term or Easter holidays
- Concern re transition to Middle School - Paul has already raised this at Cluster meetings and will report back after further discussions and raise on line data has been received **ACTION PA**
- Premises - police have advised we obtain more security in school - Paul will get quotes and keep governors advised **ACTION PA**
- Jewellery - an issue in school at present - Paul is hoping to come to an agreement / conclusion but will keep governors advised **ACTION PA**
- David asked how teachers are coping with such big classes - Jo explained it does lead to problems as there is such a lack of space; they try to split class into groups as much as possible. JA feels there is a significant negative impact having less TA hours.

96/07 School Improvement Plan 07/08

All governors circulated with updated / improved document from David and he explained in detail the items he would like to be reviewed at future meetings.

JA reported we should get the Healthy Schools award by Christmas.

97/07 Policies / Policies sign off

Paul and Jane are to meet in the near future and then refer policies to relevant committees - Jane reported all in hand and almost finished.

ACTION PA & JN.

98/07 Governor involvement / activity plan

Circulated to all governors by David - governors discussed and David will amend and re-issue. **ACTION DN.**

99/08 Curriculum visits and reporting

David showed example of how visits / reporting should be made. SG to copy example to all governors. **ACTION SG.**

100/07 Budget statement

Circulated to all governors by Ivan who explained and answered questions on budget issues. Ivan reported no cause for concern.

101/07 FMSiS implementation

Ivan explained in detail and reported the resources committee will assist and monitor. Ivan and Jo are attending FMSiS training in November.

102/07 Teaching & Learning minutes

Already circulated to all governors.

103/07 Resources minutes

Circulated to all governors. Ivan pointed out we will shortly need to renew computers in the ICT suite - Paul will speak to our ICT technician re buying in bulk with other schools within the cluster. **ACTION PA.**

104/07 School communicator statistics

Already covered in head teachers report.

105/07 FGB paperwork

David asked for all agenda items to be with him two weeks before FGB meeting. David will send out the agenda at least one week in advance. All governors should circulate any related paperwork at least a week before the FGB meeting to give time for review. **ACTION ALL.**

106/07 Any other business

Ivan reported 100% of governors replied to the knowledge audit - Ivan & David will produce a summary for next full meeting. **ACTION IW & DN.** Paul reported there has been a child protection issue in school in the last few weeks but it has been dealt with appropriately.

Date of next full governors meeting is Thursday 10th January 2008 at 7.00 p.m. in school.

The meeting closed at 9.10 p.m.