



Duration: 2 hours

Frequency: 4 times per year

Location: School

The primary purpose of the Governing Body is, in the role of ‘critical friend’ to the school, to support the Executive Head teacher in determining strategy and direction of the school, the proper implementation of statutory requirements and the monitoring and evaluation of the school development plan, including through active participation in the School Improvement Programme (SIP).

To facilitate this the Governing Body will:

1. Meet 4 times per academic year. The first and last meetings to be held jointly with Warmington School as part of the Unity development
2. Elect a Chair and Vice Chair from within the Governing body for a one year term
3. Appoint or remove a Clerk
4. Annually elect governors for the following responsibilities: -SEN, Foundation Stage, Child Protection, Pupil Premium, Health and Safety and for each School Improvement Plan agreed area
5. Review, approve and monitor the School Improvement Plan
6. Review, approve and monitor School policies
7. Review and monitor school performance
8. Review, approve and monitor the school budget
9. Notice of meetings and an agenda are to be given to committee members at least 7 working days in advance of a meeting.
10. The governing body will be responsible for the appointment of staff through the agreed recruitment procedures.
11. Governors may not be involved in or vote on agenda items in which they have a personal interest and must declare any such interest in advance of the start of any discussions.
12. A quorum of half of voting members (rounded up) is necessary to run a meeting but decisions are to be taken on a majority of eligible voting members present.
13. Members of staff have voting rights in all areas other than those relating to pay, performance management and related decisions.

- Determine and implement the necessary and appropriate committee structure, approving the format of Committees and appointing a Chair for each.
- Committee terms of reference are to be reviewed annually by the Governing Body and each Committee is responsible for ensuring the strategic development and monitoring of the areas of school activity and life which fall within its delegated remit (as outlined in its terms of reference).
- Committee Chairs are to convene meetings each term in accordance with the schedule of meetings agreed by the Governing Body after consultation with the Head teacher regarding the agenda contents. Formal minutes are to be taken and circulated to all governors.
- Committees may co-opt additional, non-voting, members from time to time and as thought fit; or if appointed and agreed by Governing Body Associate Members can be granted voting rights

Membership:

Quorum is half of voting members

